



## **Job Description : SEND Maths Teacher**

**Responsible to: The Governing Body, Head Teacher, Immediate performance manager.**

### **Main responsibilities**

#### **General**

- To undertake such duties as the Headteacher may reasonably determine, in accordance with the School Teachers Pay and Conditions of Service document in force at the time.
- To recognise that she/he is appointed as a member of staff at Oakwood Academy and that she/he may be deployed in any situation appropriate to her/his qualifications, experience and/or skills.

#### **Knowledge and Skills**

- Strong subject knowledge across the mathematics curriculum
- Understanding of effective teaching and learning strategies
- Ability to adapt teaching to meet the needs of all learners
- Excellent classroom management skills
- Strong communication, interpersonal and organizational skills
- Ability to analyse pupil progress data and use it to inform planning and intervention
- Commitment to safeguarding and promoting the welfare of children and young people
- Ability to work collaboratively as part of a team

#### **Teaching**

- Plan and deliver engaging, well-structured Mathematics lessons across relevant key stages
- Set high expectations that inspire, motivate and challenge pupils
- Create a positive, inclusive and purposeful learning environment
- Use a range of teaching strategies and resources to maximise pupil engagement and achievement
- Promote high standards of literacy and numeracy within lessons
- Prepare pupils effectively for internal and external examinations
- Contribute to curriculum planning and development within the department
- Support pupils' personal development, confidence and resilience
- Contribute to extracurricular and enrichment activities where appropriate

### **Positive reinforcement of school behavior management strategies**

- To develop and maintain positive reinforcement of school behavior management strategies among the pupils and safeguard their health and safety, both on the school premises and when they are engaged in authorised activities elsewhere.

### **Pastoral and communication**

- Promoting the general progress and well-being of individual pupils and of any class or group of pupils assigned.
- Providing guidance and advice to pupils on educational and social matters and on their further education and future careers.
- Making records of and reports on the personal and social needs of pupils.
- Communicating and consulting with the parents of pupils

### **Assessment, reporting and monitoring**

- Assess, record and monitor pupil progress in line with school policies
- Use formative and summative assessment effectively to inform teaching and learning
- Mark pupils' work regularly and provide clear, constructive feedback
- Analyse assessment data to identify strengths, gaps and required interventions
- Monitor the progress and attainment of all pupils to ensure strong outcomes
- Prepare accurate reports for parents/carers and senior leaders
- Attend parents' evenings and communicate pupil progress effectively
- Maintain accurate and up-to-date records relating to attainment, progress, attendance and behaviour
- Contribute to departmental self-evaluation and improvement planning

### **Staff Meetings**

- Participate in school meetings relating to the curriculum, pedagogy, administration and general organisation of the school.

### **Professional Development**

- Participate in further training and professional development activities as a teacher
- Carry out regular review of teaching methodology and programmes of work.

### **Equal Opportunities**

- Promote equal opportunities within the school and to seek to ensure the implementation of the academy's Equal Opportunities policy.

### **Other duties**

- Job descriptions are expected to give candidates clear guidance on what they are expected to achieve; however they rarely capture all tasks and responsibilities. All members of staff are expected occasionally to undertake other duties not detailed above, but within the scope of the job.

This job description may be amended at any time after discussion with you, and in any case will be reviewed annually. For the full Conditions of Employment please refer to the relevant pages of the School Teachers' Pay and Conditions Document.